

Hall Rental Information

A bartender will be provided for all events. No beverages are allowed to be brought into our facility. All beverages must be purchased from the Fraternal Order of Eagles. Beverages may be purchased individually (cash bar) or pre-paid in quantities. Please ask for an alcohol price list. Minors are not allowed to consume any alcohol.

The hall is \$90.00 an hour on Fridays and Saturdays an \$70.00 an hour Sunday through Thursday. Hall rental includes one hour before event for decorating and one hour after event for cleaning. Any additional time will be charged \$90.00 an hour. Full balance of rental fee must be paid BEFORE event.

A refundable \$100.00 security deposit is required at time of booking. All security deposits will be returned within three (3) business days after inspection of hall is found to be satisfactory.

Cancellation policy: 100% refund of deposit with at least a 5-day notice of event.

PERSONAL PROPERTY AND DECORATIONS

The Eagles Aerie does not accept responsibility for personal property. The Eagles Aerie will not be liable for any items left by the contracting party and/or their guests. All decorations, displays and other items left after the function will be considered abandoned and will be disposed of. There is to be NO use of smoke machines or confetti of any kind.

The construction and removal of any decorations and/or displays is the responsibility of the contracting party. The Eagles Aerie will not permit the affixing of anything to the walls, floors or ceiling of the banquet hall. Any damage to hall and/or damage of equipment will be billed to the contracting party.

Contracting party agrees to clean all tables and chairs of all food and trash at the end of the event. Trash receptacles will be provided.

CONDUCT

Contracting party assumes full responsibility for the conduct of ALL parties in attendance of your event. This responsibility extends to bands and others hired to service the function by the contracting parties, and their equipment and vehicles. Children must be supervised at all times. Any alcohol served in the hall must remain inside the hall.

SMOKING IS ONLY ALLOWED IN DESIGNATED AREAS ON THE WEST END OF BUILDING.

There is no smoking in front of the building.

Failure to abide by these rules can result in the termination of the event.